

HOWARD COUNTY COMMISSIONER'S MINUTES

April 9, 2024

A Meeting of the Howard County Board of Commissioners was convened in open and public session on the 9th day of April, 2024, in the Boardroom, Howard County Courthouse, St. Paul, Nebraska.

Notice of the meeting was given thereof on the 3rd day of April, 2024, a proof of publication filed in the Clerk's office. Copies of the agenda were posted in the courthouse, delivered to each Commissioner, and kept current and available to the public at the Clerk's office.

Chairman Hirschman called the meeting to order at 8:30 a.m. Roll Call: Gary Rasmussen, Aye; Kathy Hirschman, Aye; and Jessie Urbanski, Aye. Also, present is County Clerk, Brenda Klanecky.

Pledge of Allegiance-

Chairman Hirschman stated to those in attendance that a current copy of the Nebraska Open Meetings Act is available for review and indicated the location of such copy in the room where the meeting is being held.

Public Comment- Kathy Hirschman would like to congratulate Tyler Moslander and Jordan Solko for completing their 40-hour basic telecommuter course at Northeast Community College. This is mandated by the State of Nebraska. Mrs. Hirschman also wanted to congratulate Tim Aitken for receiving the award for Nebraska Surveyor of the Year.

County Road Discussion – Highway Superintendent, Janet Thomsen was present to discuss the following:

Engineering Study-Intersections of 18th and Page Roads- Resolution 2024-9 -The Board reviewed the Sign Engineering Study for the Intersection of 18th Avenue and Page Road. The engineering study was conducted by Oak Creek Engineering. Following discussion, Rasmussen made a motion to approve Resolution 2024-9, to place a stop ahead and stop sign at the northwest intersection of 18th Avenue and Page Road and a yield ahead sign and yield sign for the southbound traffic at the southwest intersection and seconded by Urbanski. Roll Call: Rasmussen, Aye; Hirschman, Aye; and Urbanski, Aye.

Engineering Study-Intersection of 11th and Odell Roads-Resolution 2024-10-The Board reviewed the Sign Engineering Study for the Intersection of 11th Avenue and Odell Road. The engineering study was conducted by Oak Creek Engineering. Urbanski made a motion to approve Resolution 2024-10, to place yield signs at the northwest corner and the southeast corner of the intersection of 11th Avenue and Odell Road and seconded by Rasmussen. Roll Call: Rasmussen, Aye; Hirschman, Aye; and Urbanski, Aye.

Surplus Equipment-Mrs. Thomsen wished to declare Truck 8 and Truck 12 as surplus equipment. Urbanski made a motion to approve declaring Truck 8 and Truck 12 as surplus equipment and seconded by Rasmussen. Roll Call: Rasmussen, Aye; Hirschman, Aye; and Urbanski, Aye.

Mrs. Thomsen received a claim from an individual who claimed underground sprinkler damage along the county road. Sprinklers are located in the County right-of-way.

Mail –

Veterans Service Office Letter
Opioid Payments Received
NACO Legislative Report update
NACO Registration for County Budget and Board
Unclaimed Property-State Treasurer
Drug Take Back Event-April 27th
NIRMA Seminar Reminder
Letters from Tax Equalization and Review Commission

Unfinished Business- None

Crime Commission Grant Contingencies-Connie Holmes –Connie Holmes was present to discuss the contingencies for grant awards 25-CB-0513 and 25-EB-0610 for a total of \$46,137.00. Urbanski made a motion to approve the contingencies as presented and seconded by Rasmussen. Roll Call: Rasmussen, Aye; Hirschman, Aye; and Urbanski, Aye.

Planning and Zoning-Update Application #2023-7 and (4) Notice and Affidavit or Error Forms- Cherri Klinginsmith, Planning and Zoning Administrator –Mrs. Klinginsmith was present to discuss a letter that was sent to Lowell Poland, Application #2023-7 regarding conditions that need to be met before final review. There are also four Notice and Affidavit or Error Forms for Allen and Edna Ingerle which were subdivided off in 2013. These forms and survey are recorded to correct the property according to zoning regulations when over five years old. The property owners are responsible to record the documents. No action needs to be taken by the Board.

Copier Contract-Planning and Zoning/Extension-Cherri and Doug – Cherri Klinginsmith and Doug Anderson were present to discuss the copier contract. Current lease expires on July 14, 2024. The copier will have to go back to the company. The extension office would like to get the new copier prior to the fair. Both offices would have two payments on copiers prior to the end of the copier lease. The Board suggested that the new copier be placed in service on May 15, 2024. Urbanski made a motion to approve the signing of the new lease with Capital Business Systems, effective May 15, 2024 at a cost of \$114.00 per month plus any overages, this is for 1,000 color and 1,000 black copies per month, and seconded by Rasmussen. Roll Call: Rasmussen, Aye; Hirschman, Aye; and Urbanski, Aye.

Front Steps-Change Orders 3 and 5/Payments 4 and 5-Final Payment – Board reviewed the change orders and final payment. Urbanski made a motion to approve the final change order 5 giving Howard County a \$210.00 credit and seconded by Rasmussen. Roll Call: Rasmussen, Aye; Hirschman, Aye; and Urbanski, Aye. The final payment of \$34,893.80 will be approved with the claims.

Dispatch Door-Mike Hoff – Mr. Hoff discussed the current entrance door into the 911 Center with the Board. Mr. Hoff will discuss installation with Pat Koperski. Rasmussen made a motion and seconded by Urbanski to install a keypad entry into the door. Roll Call: Rasmussen, Aye; Hirschman, Aye; and Urbanski, Aye.

Election Costs-Special Election St. Paul Schools –Rasmussen made a motion to approve the election costs for the St. Paul Schools Special Election in the amount of \$7,904.56, and seconded by Urbanski. Roll Call: Rasmussen, Aye; Hirschman, Aye; and Urbanski, Aye.

Nebraska Choice Gas Supplier-Courthouse and Roads Dept.-This item will be placed on the next meeting agenda.

Battery Backup-Server in Assessor's Office-Quote- County Assessor, Neal Dethlefs, County Treasurer, Sara Roy, were also present to discuss a new battery backup for the server located in the Assessor's office. The quote received was for \$300.00 to replace the battery backup. The courthouse has had two brief blackouts that have caused issues. Also discussed were battery backups for individual computers. The battery backup for the server will be paid out of general fund.

Scrap Tire April 6, 2024 Update- Emergency Manager, Allen Wilshusen was present to discuss the scrap tire collection that took place on April 6, 2024. He estimated they collected over 100 tons of scrap tires as of today. Mr. Wilshusen wanted to thank, county employees, Janet Thomsen, Brandon Matlock, Jeff McClure, Pat and LaDonna Koperski, and Kathy Hirschman. Mr. Wilshusen will place an ad in the paper thanking all of those involved. Mrs. Hirschman wished to thank Mr. Wilshusen for all of the time he spent on organizing the project.

County Attorney Door- Discussed was replacing the door to the County Attorney's office. Cariena Birchard was present for the discussion. Several ideas were talked about. Commissioner Urbanski agreed to head up the project. Urbanski made a motion to get quotes for the project and seconded by Rasmussen. Roll Call: Rasmussen, Aye; Hirschman, Aye; and Urbanski, Aye.

Consent Agenda - The Board reviewed the claims dated 4/9/2024, the minutes dated 3/26/2024, reports from the County Clerk, District Court, Treasurer and Sheriff's Department as presented. Motion was made by Urbanski and seconded by Rasmussen to approve the Claims dated 4/9/2024: General-\$58,562.03, Roads-\$66,276.38, Tourism Improvement Fund-\$450.00, Tourism Promotion Fund-160.00, Covid American Rescue Plan-\$38,213.64, 911 Emergency Management Fund-\$750.86, E911 Wireless Holding Fund-\$214.00, for a total of \$164,626.91, the minutes dated 3/26/2024, and reports from the County Clerk, District Court, Treasurer and Sheriff's Department. Roll Call: Rasmussen, Aye; Hirschman, Aye; and Urbanski, Absent.

There being no further business to come before the Board, motion was made by Urbanski and seconded by Rasmussen to adjourn the meeting at 10:46 a.m. Roll Call: Rasmussen, Aye; Hirschman, Aye; and Urbanski, Absent. Meeting adjourned. The next regular meeting of the Howard County Board of Commissioners will be April 23, 2024.

Dated this 9th day of April, 2024.

Kathy Hirschman
Howard County Commissioners

ATTEST: Brenda Klanecky
Howard County Clerk