



# Howard County Board Minutes



## HOWARD COUNTY BOARD MINUTES

### Howard COUNTY BOARD OF COMMISSIONERS PROCEEDINGS

August 23, 2022, St. Paul, Nebraska

The Howard County Board of Commissioners of Howard County, Nebraska, met in regular session at 8:40 A.M. on Tuesday, August 23rd, in the Commissioners Meeting Room of the Courthouse in St. Paul, Nebraska.

Chairman Boehle called the meeting to order, and Commissioners present for roll call were Dave Boehle, Kathy Hirschman, and Gary Rasmussen. Also present is County Clerk Shawn Burkhardt. Absent is County Attorney Dave Schroeder. Chairman Boehle also stated to those in attendance that a current copy of the Nebraska Open Meetings Act is available for review and indicated the location of such copy in the room where the meeting is being held. Notice of the meeting was given in advance by publication in The Phonograph Herald on the 17th day of August, 2022, and the convened meeting was open to the public. The agenda was posted on the Howard County website; and a proof of publication filed in the clerk's office. Copies of the agenda were posted in the courthouse, mailed to each Commissioner, and kept current and available to the public at the Clerk's office.

#### **Public Comment**-None

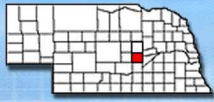
**County Road Discussion**- On May 25, 2021, the County had made an offer of \$10,890.00 for land in Dannebrog owned by Mountain Tower & Land with a legal boundary that extends into the roads department's lot. The offer was accepted and the survey completed. Hirschman made a motion to go forward with payment as stipulated in the special warranty deed and seconded by Rasmussen. Ayes: All. Motion passed. The County is also looking at another parcel of ground that extends into the roads department lot and is situated beside the Mountain Tower & Land property. The lot's previous owner had been unknown for a number of years.

#### **Mail**-

#### **Unfinished Business**-

**Inventories**-Inventories for County offices were discussed for the new fiscal year. The Board finished signing the County Inventory Sheets from the County officials

**Helgoth/Mamot Complaint**-Those present for the discussion were: Shelly Helgoth, Planning and Zoning Administrator, Klinginsmith, and Janet Thomsen with the Roads Department. Present issues seem to be a drainage issue. Board Chairman, Boehle had reached out to the



# Howard County Board Minutes



Lower Loup and Central Platte natural resource districts in the past. Thomsen, Klingensmith, and Helgoth made plans to review the area and possible solutions later in the week. Action was tabled.

**County Roads-Kim Kenny**-Ms. Kenny called that she would not be at the meeting.

**Nebraska Crime Commission State Grant Award**-The County has been awarded a Grant-23-EB-0621, from the Nebraska Crime Commission State Grant Award in the amount of \$24,851.00. The grant is to be used towards the County's school interventionist program that the three County schools utilize. Hirschman made a motion and Rasmussen seconded the motion to sign the Grant. Ayes: All. Motion passed.

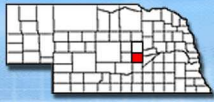
**Rasmussen Boiler/Chiller Contract**-Rasmussen made a motion to approve the Preventive Maintenance Service Agreement Renewal with Rasmussen Mechanical in the amount of \$\_\_\_\_\_ dated \_\_\_\_\_ and Hirschman seconded the motion. Ayes: All. Motion Passed.

**Svoboda Benefit Solutions-Insurance Rates**-After extensive discussion and comparisons, Hirschman made a motion and Rasmussen seconded the motion to change the County's health, vision and dental insurance to Medica represented by Svoboda Benefit Solutions Inc. for an approximate savings of \$160,000.00 to the County. Ayes: All. Motion passed.

**ARPA Application**-Treasurer, Synowski met with the Board regarding if there was an ARPA application available. At this time the Board will be using the funds for courthouse updates such as the elevator and other improvements.

**National Opioid Settlement Funds Directive**-Treasurer, Synowski asked the Board for directive as to what fund the Board wanted the National Opioid Settlement to be deposited in. A motion was made by Hirschman and seconded by Rasmussen to deposit in Fund #2320 for the revenue side and to create a separate fund in next year's budget for the expense side. Ayes: All. The fund will be used as needed for the schools' interventionist program.

**Road Dept. St. Paul Shop Building/New Location/City Offer**- St. Paul Mayor, Joel Bergman, Councilman Jerry Thompson and Utility Superintendent Matt Helzer were present to discuss negotiations regarding the City's purchase of the County roads department office in the city of St. Paul and the City's property on Twin Forks Lane with the Board. Further negotiation on this item is awaiting information from the Nebraska Department of Environment and Energy. Item tabled.



# Howard County Board Minutes



**TK Elevator Modernization Proposal** -The Board received a Modernization Proposal pertaining to the elevator in the Howard County Courthouse from TK Elevator amounting to \$76,342.00. TK Elevator acquired O'Keefe Elevator, which had previously serviced the elevator, in 2019. The Proposal was tabled pending an inspection report.

**Executive Session/Personnel/Possible Action**-Hirschman made a motion to go into executive session regarding personnel at 11:45 a.m. and Rasmussen seconded the motion. Ayes: All. Motion passed. Hirschman made a motion to come out of executive session at 12:10 p.m. and Rasmussen seconded the motion. Ayes: All. Motion passed. Hirschman made a motion to allow a full-time employee to work 32 hours a week for the remainder of 2022 with all benefits being prorated and Rasmussen seconded the motion. Ayes: All. Motion passed.

**Executive Session/Personnel/Possible Action**-Hirschman made a motion to go into executive session to discuss personnel at 12:15 p.m. and Rasmussen seconded the motion. Ayes: All. Motion passed. Rasmussen made a motion to come out of executive session at 12:30 p.m. and Hirschman seconded the motion. Ayes: All. Motion passed. Boehle made the motion to hire Tim Trampe two days a week through September 2022 to help train new employees. Rasmussen seconded the motion. Ayes: All. Motion passed.

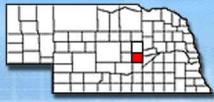
**Executive Session/Personnel/Possible Action**-Hirschman made a motion and Rasmussen seconded the motion to go into executive session to discuss personnel

at 12:35 p.m. Ayes: All. Motion passed. Hirschman made a motion to come out of executive session at 12:50 p.m. and Rasmussen seconded the motion. Ayes: All. Hirschman made a motion to accept the resignation of Clerk Shawn Burkhardt with her last day being August 31, 2022. Rasmussen seconded the motion. Ayes: All. Boehle will contact Brenda Klanecky to see about her interest of becoming County Clerk effective September 1, 2022.

## **Recess**

Board recessed at 1:00 p.m.

Board reconvened at 1:30 p.m.



# Howard County Board Minutes



**Budget**-The budget was reviewed.

**Political Subdivision-Tax Asking**-The tax asking requests were reviewed doing comparisons to 2021. Due to LB644, the Pink Postcard Bill, the Board will be monitoring these requests closely to avoid being above the 2% + .77% growth rate.

## **CONSENT AGENDA-**

Commissioners Meeting Minutes 8/9/22, Payroll and Claims, and July reports from Sheriff.

## **ADJOURN**

There being no further business to come before the Board, motion was made by Rasmussen and seconded by Hirschman to adjourn the meeting at 4:00 p.m.

Ayes: All. The next regular meeting of the Howard County Board of Commissioners will be September 13, 2022.

Dated this 23rd day of August 2022

Dave Boehle

Howard County Commissioners

ATTEST:

Howard County Clerk

The minutes of this meeting were not available from the previous Clerk, who presided at the August 23, 2022, meeting and have been re-constructed.