

Permit No. \_\_\_\_\_ Non-Refundable Application Fee \$ \_\_\_\_\_

**APPLICATION FOR A CONDITIONAL USE PERMIT**  
**Howard County, Nebraska**

Applicants (Owners) Name \_\_\_\_\_

Address (Street) \_\_\_\_\_ (City, St., Zip) \_\_\_\_\_

Phone No. \_\_\_\_\_ Duration of Permit \_\_\_\_\_

Legal Description of Property \_\_\_\_\_

Location of Property \_\_\_\_\_

Tract Size (acres or square feet) \_\_\_\_\_ Zoning District \_\_\_\_\_

Present Use of Property \_\_\_\_\_

Proposed Use of Property with this Permit \_\_\_\_\_

Use and Zoning District of Adjoining Properties: North \_\_\_\_\_ South \_\_\_\_\_  
East \_\_\_\_\_ West \_\_\_\_\_

**Attach detailed site plan of proposed facilities.**

Is a Commercial Feedlot Nuisance Easement Needed? Yes \_\_\_\_\_ No \_\_\_\_\_

Can Soil Conditions Support the Proposed Development? Yes \_\_\_\_\_ No \_\_\_\_\_

What is the Soil Classification of the Area? \_\_\_\_\_

\_\_\_\_\_  
Land Owner/Applicants Signature

\_\_\_\_\_  
Date

This authorizes the Howard County Zoning Administrator to enter upon the property during normal working hours for the purpose of becoming familiar with the proposed situation. The Administrator may be accompanied by others for technical assistance or by members of the Planning Commission.

**THE FOLLOWING IS FOR OFFICE USE ONLY**

Date Received \_\_\_\_\_

Runs with the Land: Yes \_\_\_\_\_ NO \_\_\_\_\_

**PLANNING COMMISSION**

Date \_\_\_\_\_ Approved \_\_\_\_\_

Approved with Additional Conditions \_\_\_\_\_

Disapproved \_\_\_\_\_

\_\_\_\_\_  
Chairman, Planning Commission

**COUNTY COMMISSIONERS**

Date \_\_\_\_\_ Approved \_\_\_\_\_

Approved with Additional Conditions \_\_\_\_\_

Disapproved \_\_\_\_\_

\_\_\_\_\_  
Chairman, County Commissioners

## CONDITIONAL USE PERMITS

**Conditional Use Permit:** a Permit issued and finalized by Howard County Commissioners which authorizes the recipient to make conditional use of property in accordance with the requirements of the Comprehensive Plan and Zoning Regulations of Howard County, Nebraska as well as additional requirements imposed by the planning commission.

**Application Procedure.** An application for a Conditional Use (CUP) shall be made by the owner of the land to the Zoning Administrator far enough in advance to allow for the publication notice for a public hearing, at least 10 days prior to said hearing with the Planning and Zoning Commission.

The applicant must:

1. Fill out an application.
2. Show proof of ownership by deed
3. Pay appropriate fees.
4. Present documents which support the requested use.
5. Notification will be sent to all property owners within the 1 mile radius of the affected area.
6. A report is prepared that recommends the action proposed by the P& Z Commission to the County Commissioners?. They must hold a PH on the same application, and they also must give a 10 day notice. (This 10 day notice may overlap the time being used by the P& Z hearing.) Thus it is possible that the County Commissioners could hold their PH the day after the P & Z meeting.
7. The final permit (if approved) is then prepared by zoning office with all the conditions specified by the regulations and the County Commissioners and sent to the party requesting the permit. A copy is provided to the County Clerk for filing if the usage runs with the land. (If filed the recording costs shall be paid by the applicant for the Conditional Use Permit).
8. If the permit application is not approved, a letter is sent to the applicant stating the reasons for the denial.
9. If an approved conditional use is not begun within a period of 12 months following approval, the CUP shall become null and void.