

Floodplain Permit # _____

FLOODPLAIN DEVELOPMENT PERMIT

Fee \$ _____

Zoning Permit # _____

(WITH OUT FLOODWAY)

This form is used for any man-made changes to improved or unimproved real estate, including, but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation, drilling operations, or storage of equipment of materials

Developer must obtain all other necessary federal, state, or local permits (e.g. Corps of Engineers 404 Permit, Local Levee District, etc.)

1. **Name of Applicant:** _____

Address: _____

2. **Type and Use of Development:** _____

3. **Specific Location of Development:** _____

4. Complete this section of the proposed development involves the improvement of a structure (i.e. walled and roofed buildings, manufactured home, or gas and liquid storage tanks):

Pre-Improvement Structure: \$ _____

Cost of Improvement: \$ _____

The following Section is to be Completed by the Community Official:

5. **Is the development Substantial Improvement? (see #4)** YES NO

6. **Is the development in an identified floodplain?** YES NO

If YES, complete the following:

a. Elevation of the Base (100-Year) Flood _____ ft. MSL/NGVD 29
Or
NSVD 88

b. Elevation/floodproofing Requirements (if applicable) _____ ft. MSL/NGVD 29
Or
NSVD 88

c. The developer may be required to submit hydraulic data demonstrating that the proposed development will not increase flood heights more than 1 foot at any location.

If the development is in a floodplain, the following shall apply:

- 1.) This permit is issued with the condition that the lowest floor (including basement floor) of any new or substantially improved residential building will be elevated at least 1 foot above base flood elevation.
- 2.) If the proposed development is a nonresidential building, this permit is issued with the condition that the lowest floor (including basement) of a new or substantially improved nonresidential building, this will be elevated or floodproofed at least 1 foot above the base flood elevation.
- 3.) The Developer/Owner will provide certification by a registered Engineer, Architect, or Land Surveyor of the "as-built" lowest floor elevation (including basement) or floodproofed elevation of a new or substantially improved building covered by this permit.

All Provisions of the Howard County Floodplain Management Resolution Number 2014-6 shall be complied with.

Signature of Developer/Owner

Date

Authorizing Official (Name & Title)

Date

**FLOODPLAIN DEVELOPMENT
 CERTIFICATE OF OCCUPANCY GUIDELINES
 AND 3 INSPECTION CHECK LIST**

1. Floodplain Development Permit
2. Base Flood Elevation
3. Elevation Certificate
4. Building Site Description (Meets and Bounds Survey)

Owner

I have received the following:

1. Floodplain inspection checklist
2. Technical Bulletins
3. Flood Plain Permit with Conditions

Owner Signature _____ **Date** _____
This section to be filled out by Planning & Zoning Administration

Inspection Checklist (List date of each inspection when completed)

First Inspection: _____ Zoning application with plans –is site consistent with plans
 (Make sure structure is properly elevated per site plan. Once foundation is poured it can be very expensive for the owner to change the building location or elevation of the lowest floor.)

Schedule second visit when forms are placed prior to foundation being laid or poured

Second Inspection: _____ Slab Foundation above BFE
 _____ Elevated Foundation
 _____ Flow through devices/ No. of openings needed and seize _____

Third Inspection: _____ Ensure foundation or floor elevation has not been altered since second visit
 _____ Verify enclosures have adequate openings
 _____ Ensure items below not located below lowest floor (structures with flow though devices)
 _____ Raised HVAC Equipment- _____

(Electrical Inspector Name/ Date Inspected)

___ Electrical Panel ___ Water Heater ___ Air Conditioner ___ Washer/Dryer ___ Freezer/Refrigerator

- _____ Raised Electrical System / Ground Fault / Raised wiring
- _____ Sewer Back flow Valve / Preventer
- _____ Septic System (secured / weighted)

(If a residence) _____ is / are hereby issued a
 Certificate of Occupancy for this _____ located in Howard County,
 Section _____ Township _____ Range _____ Located in the 100-Year Floodplain
 Address: _____

Floodplain Administrator _____ **Date** _____